

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, NOVEMBER 7, 2018**

A regular meeting of the Greene Central School Board of Education was called to order at 6:04 p.m., by Board President, Brian Milk, in the Board of Education Room, High School/Middle School complex, South Canal Street, Greene, NY.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mr. Scott Youngs, Vice-President
Mrs. Tammie McCauley
Mr. Seth Barrows
Mr. Nicholas Drew
Mr. Jason Burghardt
Mr. Douglas Markham

ROLL CALL

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal & Director of PE & Athletics
Ms. Kimberly Matthews, Director of Special Programs
Mr. Dennis Symons, Interim Head Bus Driver
Mr. Gerald Abbey, Interim Facilities Director

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Youngs, seconded by Markham, to adjourn to Executive Session at 6:05 p.m. to discuss:
 - To review Special Education placements for particular students and consider them for approval.
 - To discuss a matter leading to the appointment of a particular person.
 - To discuss a matter leading to the discipline of a particular person.

EXECUTIVE SESSION

Yes-7, No-0

- Motion made by Drew, seconded by Markham, to adjourn Executive Session at 6:42 p.m.

ADJOURN EXECUTIVE SESSION

Yes-7, No-0

- President Milk reconvened the meeting 6:45 p.m.

RECONVENE

2. REPORTS

Capital Project Preparations – Mr. Calice - Move to: 12. SUPERINTENDENT’S REPORT

ADD/DELETIONS TO AGENDA

8. EDUCATION & PERSONNEL

1. Appointment(s) – Coaches

Add: Ty Nolan – Unpaid Volunteer Wrestling Coach

- Upon the recommendation of the Committee on Special Education, a motion was made by Burghardt, seconded by Markham, to approve the following placements: #710023745; #710022080; #710023814; #710023918; #710023844; #710023810; #710023819; #710022455; #710022283;

SPECIAL EDUCATION PLACEMENTS

- #710023826; #710023406; #710023420; #710023492;
#710023817.
Yes-7, No-0

**APPROVE MINUTES
10/15/18 & 10/17/18
MEETINGS**

- Motion made by Burghardt, seconded by McCauley, to approve the minutes of the Special Board meeting held on October 15, 2018 and the Regular Board meeting held on October 17, 2018 as presented.
Yes-7, No-0

CALENDAR

- November 9 – Workers’ Comp. Consortium Mtg. – 6:30 p.m.
- November 9, 10 & 11 – Footlights – *Chitty Chitty Bang Bang Jr.*
- November 10 – Dinner and a Show – MS Green(e) Thumb Club
- November 16 – PTO Movie Night
- November 17 – JRC Turkey Raffle
- November 21-23 – Thanksgiving Recess
- December 5 – Board of Education Meeting – 6:00 p.m.
- December 7 – ½ Day Elementary – Afternoon Parent Conferences
- December 7, 8 & 9 – Hometown Holiday Weekend
- December 12 – Board of Education Work Session – Executive Session Only
- December 12 – HS Band/MS Chorus Concert – 7:00 p.m.
- December 13 – Budget Committee Meeting – 4:00 p.m.
- December 14 – ½ Day Elementary–Afternoon Parent Conferences
- December 18 – Intermediate School Holiday Concert – 7:00 p.m.
- December 19 – Board of Education Meeting – 6:00 p.m.
- December 24 – January 1 – Holiday Recess

**PUBLIC COMMENT:
MICHELLE EVANS**

- Michelle Evans, Kindergarten Teacher, invited Board members and Interim Superintendent Daniels, to the Kindergarten’s Thanksgiving Feast on Tuesday, November 13th, at 11:30 p.m.

**REPORTS:
POSSIBLE SRO
PROGRAM –
NELSON TORRES**

- Nelson Torres of KST Security Consultants, presented the Board with an overview of his security service. Mr. Torres is a retired State Police Officer who worked as a School Resource Officer at Chenango Forks School District. The Chenango Forks School District is currently a customer of KST Security Consultants. Mr. Torres highlighted the following capabilities of his security service:

- Evaluate safety and security needs of an institution.
- Provide written evaluation and recommendations.
- Create safety plans.
- Address camera and entrance security issues.
- Provide trauma bags to be used in classrooms and backpacks to be taken out of the building during an evacuation.
- Can provide recently retired, seasoned career law enforcement officers as School Resource Officers.
- Resource Officers are specifically trained by KST Security Consultants.
- Business model is to provide guidance, instruction and resources to institutions to achieve maximum safety preparedness. This can be just improving upon what safety measures district’s already have in place.
- Cost for Resource Officer is \$50,000 a year. A \$10 per day extra fee is charged for Resource Officers that need to travel to other buildings in the district.

- Board member Youngs commented that Mr. Torres was invited as building safety and security options is something the Board has been discussing for some time.

- None.

**BOARD COMMITTEE
REPORTS:**

- The Superintendent requested from the Board authorization to hold an examination pursuant to Education Law §913 for a particular employee of the District. On motion of Burghardt, seconded by Youngs, it is RESOLVED that Dr. J. Richard Ciccone is appointed medical inspector of the District and is authorized to conduct an examination pursuant to Education Law §913 of a particular employee of the District, at a cost not to exceed \$10,000.

**913 EMPLOYEE
EXAMINATION**

Yes-7, No-0

- Motion made by Burghardt, seconded by Youngs, to accept the District-Wide School Safety and Security Plan including members of the Safety and Security Committee (attached as Exhibit "A") as presented.

**DISTRICT SAFETY
& SECURITY PLAN**

Yes-7, No-0

- Dennis Symons, Interim Head Bus Driver, thanked Board member Drew, the Transportation Committee, the Town and County, and Gerald Abbey, for all their hard work at the bus garage. He stated that he is looking forward to the continued improvement of the transportation department.

TRANSPORTATION:

- Gerald Abbey, Interim Facilities Director, reported that the concession stand at the Intermediate/Primary fields is complete.

FACILITIES:

**- The Superintendent of Schools recommends
the following Board actions:**

**EDUCATION &
PERSONNEL
APPOINTMENT(S):
SUBSTITUTE ROSTERS**

- Motion made by Youngs, seconded by Marham, to appoint the following individuals to the 2018-2019 Substitute Rosters:
 - Ken Pickard – Substitute Bus Monitor Effective 10/24/18 (retroactive)
 - Ashley Tabuntschikow – Substitute Teacher and LTA – UPK-12 Effective 11/8/18
 - Austin Stark – Substitute Custodian Effective 11/8/18

Yes-, No-0

- Motion made by Youngs, seconded by Markham, to appoint the following individuals as Coaches and Coordinators for Odyssey of The Mind for the 2018-2019 school year:

ODYSSEY OF THE MIND

- Michelle Marker & Kris McDermott – Intermediate Co-Coordinators
- Michelle Marker – Coach
- Denise Pavlovich – Coach
- Brynn Marker – Unpaid Volunteer
- Beth Specht – Unpaid Volunteer

Yes-7, No-0

- Motion made by Burghardt, seconded by Markham, to appoint the following coaches for the 2018-19 Winter Season,

WINTER COACHING ROSTER

- effective November 8, 2018:

BOYS' BASKETBALL: Modified 7 – Breven Gilmore
Unpaid Volunteer – Ron Rapp

GIRLS' BASKETBALL: Modified 7 & 8 – Brendan Eggleston

WRESTLING: Modified – Tim Braman

Unpaid Volunteer – Kyle Stanton

Unpaid Volunteer – Jacob Wentlent

Unpaid Volunteer – Justin Marcin

Unpaid Volunteer – Ty Nolan

BOYS' SWIMMING: Modified – Jamie Milk

Yes-6, No-0, Abstain-1(Milk)

RESIGNATION(S):

**TIM NEVILLE –
CUSTODIAN**

- Motion made by Drew, seconded by Burghardt, to accept the resignation of Tim Neville, Custodial Worker, effective November 1, 2018.

Yes-7, No-0

**SENIOR CLASS TRIP-
OCEAN CITY, MD**

- Motion made by McCauley, seconded by Burghardt, to approve the Senior Class of 2019 Senior Trip to Ocean City, Maryland on June 10-13, 2019 pending approval of transportation by the district's Interim Head Bus Driver.

Yes-7, No-0

**BUSINESS & FINANCE:
ACCOUNT TRANSFER
FROM POOL FUND**

- Motion made by Drew, seconded by Barrows, to approve an account transfer from the pool fund in the amount of \$915.00 to Recreation/Pool account A7140.401-06 for the purchase of pump equipment.

Yes-7, No-0

**TREASURER'S REPORT
ACTIVITY FUNDS**

- Motion made by Burghardt, seconded Barrows, to accept the Treasurer's Report for the Extra-Curricular Activity Funds for September 2018 as presented.

Yes-7, No-0

**INTERNAL CLAIMS
AUDITOR REPORT**

- Motion made by Burghardt, seconded by Barrows, to accept the Internal Claims Audit Reports for September 2018 as presented.

Yes-7, No-0

- The Board voiced concern over the high percent of errors and the need to reduce the number of purchases/services rendered without prior Purchase Orders.

BUDGET COMMITTEE

- Board member Barrows reported on the October 30, 2018 Budget Committee meeting.

- The 2019-2020 Budget Calendar was developed and is presented for Board approval. The Committee will meet each Wednesday prior to the Board meeting.
- Early budget projections based on current levels and estimated increases, show a beginning budget gap of \$800,000.

- Board member McCauley asked if a review of the budget could be done from the bottom up (educational items first) instead of the usual from the top down.

- Board member Barrows stated that the Budget Committee is planning on using the same process as last year, including input from the administrators throughout the process.

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- Motion made by Barrows, seconded by Youngs to approve The 2019-2020 Budget Calendar as presented.
Yes-7, No-0

BUDGET CALENDAR

- None.

DISCUSSION ITEMS:

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
1/17/2018	Bus Garage-outside lighting,	BOE & Facilities Director	Ongoing
5/2/18	Legislative Committee – Community Member – Student Enrollment	BOE	Ongoing
7/11/18	Student on the Board	BOE	January 2019
8/1/18	BOE Meeting/One Per Month	BOE	12/5/18
9/5/18	Transfer to Capital Reserve	BOE	Ongoing
10/17/18	Training Rules Policy Review	BOE	May 2019
11/7/18	Possible Capital Project	BOE	Ongoing

- **Interim Superintendent Gordon Daniels reported on the following:**

SUPERINTENDENT'S REPORT:

- Nothing to add.

- Mr. Timothy Calice, Middle School Principal, presented the Board with information regarding preparations and considerations related to Capital projects. Mr. Calice did a similar presentation as part of his Superintendent's course work. The presentation highlighted the following:

CAPITAL PROJECT PREPARATIONS – MR. CALICE

- While Capital Projects are completed for a number of reasons, Mr. Calice focused his presentation on the fiscal aspects of a project.
- Capital Reserve funds have a cap and number of years of funding determined when established and approved by voters. Can't fund and expense a capital reserve in the same year.
- GCS assumptions for a \$15M Project with \$1.5M in Capital Reserves would result in 89.2% aid ration; 95% of project qualifying for aid; financing reconstruction project and aid over 15 years; debt would begin in 2022 with aid beginning in 2022-2023; and financing to keep the overall local share level.
- Mr. Calice reviewed the steps to a Capital Project from developing a project team to closing-out the project and record keeping.
- BOE roles which included developing a vision for the project which includes prioritized project goals (purpose of the project).
- GCS has a big debt service decrease in 2022 which could negatively impact the district's tax levy if not replaced.
- Timeline: Winter 2018/Spring 2019 Capital Project planning and definition; October/November 2019 Public Vote; November 2019 Architects begin design and

- documentation; January 2021 project out to bid; and Summer of 2021 construction.

- Mr. Calice closed the presentation by thanking Gordie Daniels, Mark Rubitski, Ben Maslona of Fiscal Advisors, and Steve Thesier, Associate Director of IBI Group Architects for their help in compiling the information for the presentation.

- The Board discussed current Capital Reserve levels and potential negative impacts on the tax levy. Due to the timeline, the Board agreed that this is an item that will need to be discussed and decided soon.

**REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	Oct. 30, 2018	12/5/18 @ 4:00
Building & Grounds	Oct. 3, 2018	
Transportation	Oct. 17, 2018	
Employee	June 6, 2018	
Audit	Oct. 17, 2018	
Curriculum & Technology	Aug. 15, 2018	
Legislative		
Tenure	April 17, 2018	
Extra-Curricular		
Policy	Sept. 28, 2018	

* Budget Committee – will meet prior to each Board meeting (12/5/18)

* Transportation Committee – meet next week to discuss this year’s Bus purchase/vote.

**PUBLIC COMMENT:
SUE PROSCIA**

- Sue Proscia, Dispatcher, stated that she has been approached by some Aides who would like to also be Bus Monitors. The Aides are done by 2:00 p.m. each day and would just be working the remainder of the day until 3:15. She stated this would be a big help to the bus drivers, but wasn't sure what steps needed to be taken to allow this to happen.

EXECUTIVE SESSION

- Motion made by Markham, seconded by Barrows, to adjourn to Executive Session at 8:25 p.m. to discuss the following:

- To discuss the performance of a particular person.
- To discuss current litigation.

Yes-7, No-0

**ADJOURN EXECUTIVE
SESSION**

- Motion made by Youngs, seconded by Markham, to adjourn Executive Session at 10:12 p.m.

Yes-7, No-0

RECONVENE

- President Milk reconvened the meeting at 10:12 p.m.

ADJOURNMENT

- Motion made by Barrows, seconded by Drew, to adjourn the meeting at 10:12 p.m.

Yes-7, No-0

Respectfully Submitted,

Donna Marie Utter
District Clerk